

WALGRAVE PARISH COUNCIL

To all members of the Parish Council:

You are hereby summoned to attend the **Annual Meeting**
of Walgrave Parish Council to be held

Monday 11th June 2018 at 7.30pm in the Baptist Chapel School Room, Gold Street
for the purposes of conducting the business as follows:

*Members of the public and press are welcome to attend the meeting and may address Council
when invited to do so during the agenda item allocated.*

AGENDA

- 18/124 Apologies:** to receive and accept apologies and to approve reasons for absence
- 18/125 Declarations of interest:** to receive any declarations of interest under the Council's Code of Conduct related to agenda items (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)
- 18/126 Approval and signing of the minutes of Meeting 14th May 2018**
- 18/127 Public address to the council** (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting)
- 18/128 Policies, procedures and regulations:** to review and approve:
1. Standing Orders – new orders to be looked at following directive from NCALC (RW/SP)
 2. GDPR – New policies required to comply with GDPR to be reviewed and adopted (RW/SP)
- Retentions Policy – To be reviewed and adopted (RW)
- 18/129 Action points/points for tracking:** To receive report (RW)
- 18/130 Volunteer Driver Scheme – update (AS)**
- 18/131 Pocket Park Development - update (BH)**
- 18/132 Cemetery Working Party (AS)**
- 18/133 Assessment of memorials and recommendations:** For discussion (RW)
- 18/134 Appointment of 2new Councillors – update**
- 18/135 Future of the website (MG/RW)**
- 18/136 Grass cutting contract amendment (MG)**
- 18/137 Planning**
1. To consider planning applications received: None
 2. To receive update

18/138 Correspondence: to agree response/action to correspondence received
1. Matters arising from circulated red wallet: None
2. Email from school regarding their annual sports day and line painting

18/139 1. To receive financial report
2. Councillor to verify bank reconciliation and to report to council
3. To review performance against budget
4. Finance – To approve payments to the sum of £1400.24

Clerk salary £394.00

Clerk expenses May £38.00

Travel Expenses £14.85

Total = £446.85 – Cheque number 442

EON – Electricity charges (2 invoices)

Total £817.39 Cheque number 443

Walgrave Baptist Chapel – room hire - £100.00

Cheque number 444

CPRE – membership renewal - £36.00

Cheque number 445

£1400.24

18/140 Regular reports: to receive any other reports *for information only*. This may include, but is by no means limited to, Maximow, Aylesbury Mains, Highways, VH&PFA, Cemetery, Pocket Park, Police, WWC, working parties

18/141 Councillor and Sector

18/142 Agenda: to request items for inclusion on the agenda for the next meeting

18/143 AOB

18/143 Forthcoming meetings:

1. To note the date of the next meeting: 9th July 2018

2. To note the date of the meetings for 2018: 10th September, 8th October, 12th November, 10th December

Meetings commence at 7.30pm in the Baptist Chapel, Gold Street.

Signed: R Warne 1st June 2018

Clerk: Rosie Warne, 5 Barnsdale Close, Great Easton, LE16 8SQ

Email: walgravepc@gmail.com

Chairman: Mr. M Graham