

WALGRAVE PARISH COUNCIL

Notice of Walgrave Parish Annual Council Meeting

To all members of the Parish Council:

You are hereby summoned to attend the Annual Council meeting to be held on Monday 17th May 2021 at 7.30pm in the Baptist Chapel School Room, Gold Street

for the purposes of conducting the business as follows:

Members of the public and press are welcome to attend the meeting and may address Council when invited to do so during the agenda item allocated

AGENDA

22/015 Election of Chair

22/016 Election of Vice Chair

22/017 Conduct a Public Session: Duration and content at the Chairman's discretion

22/018 Record Attendance, Absence and Apologies from Councillors not in attendance. Resolution to accept apologies

22/019 Declarations of interest: to receive any declarations of interest under the Council's Code of Conduct related to agenda items (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)

22/020 Result of the Election: Walgrave is now in Moulton Ward, 3 Councillors were elected, Cllrs Daniel Cribbin, Mike Warren and John Shephard

22/021 Approval and signing of the minutes: Minutes of the Ordinary Meeting held on the 12th April 2021

22/022 Action points/points for tracking: To receive verbal report (LM)

Closed: **21/137** Cllr Hamilton undertook remedial work on the culvert. **22/006** Responses to planning applications submitted, **22/009** Cost benefit analysis circulated to Cllrs agenda item **22/026**, **22/009**, Clerk obtained further information from E.on, **22/012** increased Fly tipping reported.

Ongoing: **21/137** up-date from Cllr Evans **21/139** Obtain a quote for renumbering the Street Light columns & the expected life span of the lamps – Aylesbury Mains, **22/011** awaiting response on stiles, problems reporting this on Street Doctor, **22/012** queried soil on verges with local farmer

22/023 Vacancies and Co-option of councillors: Due to the resignations of Julie King and Jane Adams the Council has 2 vacancies. Members to consider the applications received from Neil Gibbs and Narrinder and Re Co-option of Cllr Merchant.

22/024 Consider Governing Documents: Standing Orders, Financial Regulations, Code of Conduct and Risk assessment, GDPR, Data protection (NCALC current data protection Officer) **Resolution** to approve

22/025 Asset Register: Members to review and adopt updated Asset Register

22/026 Planning:

- Current applications can be reviewed on the Parish Council Website

DA/2021/0336 Listed Building Consent for conversion to car-port to outbuilding including insertion of doors and windows, Cross Lodge, 1 Old Road, Walgrave Northamptonshire NN6 9QW

DA/2021/0223 Conversion of outbuilding to office/general purpose room. Cross Lodge 1, Old Road, Walgrave, Northamptonshire, NN6 9QW

- To receive update, see appendix 1

- Planning Applications received since the publication of the Agenda

22/027 Annual Internal Audit:

- Approve annual internal Audit Report 2020-2021: **Resolution** to approve
- Approve Section 1 Annual Governance Statement, Annual Governance and Accountability Return 2020-2021 Part 3. **Resolution** to approve
- Approve Section 2 Accounting Statements, Annual Governance and Accountability Return 2020-2021 Part 3. **Resolution** to approve
- Approve year end Accounts 31st March 2021. **Resolution** to approve

22/028 To receive financial Report: circulated to Councillors

- Councillor to verify bank reconciliation and report to Council: £53,707.21**
- Finance – to Approve payments made at and between meeting to the sum of £2614.03**
Clerk salary £432.00 (May)
Clerk Expenses £38 (May)
Total: £470.00
2Commune £480.00
E.on £585.83
Aylesbury Mains £73.20
T J Whittaker £1005.00
Total: £2144.03
- To Review performance against budget**

22/029 Administration and Governance related matters:

- Electronic communication:** Councillors to confirm that they will continue to receive Agendas and Minutes via email.
- Cllr Emails:** Cllrs should have a dedicated email address for Parish Council business
- Appoint Internal Control Officer**
- General Power of Competence:** dependent on having a qualified clerk and elected Councillors

22/030 Clerk Salary: Members to **resolve** to increase salary by a point following the Clerk attaining the CiLCA qualification

22/031 Street Light Working Party: To receive an update from the working party and consider any action

22/032 Appoint Committees and Working Groups: Review Projects/Action plan and consider Committees and working Groups, make resolution/s as required

22/033 Correspondence: to agree response/action to correspondence received.

22/034 Regular Reports: to receive any other reports *for information only*. This may include, but is by no means limited to, Grounds Maintenance, Aylesbury Mains, Highways, VH&PFA, Cemetery, Pocket Park, Police/Police Liaison, WWC, working parties, Website, Footpath Working Party

22/035 To receive Councillor and Sector Reports: Verbal reports

22/036 Agenda: requests for items to be included on the Agenda for the next meeting

22/037 Next Meeting: Council Meeting Monday 14th June 2021

Signed: *L McGoldrick* 11th May 2021

Clerk: Lorna McGoldrick, 144 Sywell Road, Overstone, Northampton, NN6 0AG

Email: clerk@walgraveparishcouncil.gov.uk

Chairman: Cllr. Alan Staples

Future Meetings
Monday 12th July
Monday 13th September

Appendix 1

Planning Applications

Decided:

DA/2020/0860

Outline planning permission for the construction of a detached annexe to be used as incidental use to the main dwelling (all matters reserved other than access) (resubmission of DA/2020/0182). Land At Highfield, Sheldons Lane, Walgrave, - Approved 22nd April 2021, as a condition Reserved matters will have to be obtained

Awaiting Decisions:

DA/2021/ 0234: Single storey rear extension, 11, Amber Drive, Walgrave, Northamptonshire, NN6 9RW

DA/2021/0119: Demolition of existing rear extension. Construction of larger single storey rear extension (revised scheme) Greenside, Kettering Road, Walgrave, Northamptonshire, NN6 9PH