

WALGRAVE PARISH COUNCIL

Notice of Walgrave Parish Council Meeting

To all members of the Parish Council:

You are hereby summoned to attend Council meeting to be held on Monday 3rd October 2022 at 7.30pm in the Baptist Chapel School Room, Gold Street

for the purposes of conducting the business as follows:

Members of the public and press are welcome to attend the meeting and may address Council when invited to do so during the agenda item allocated; please notify the clerk of your intention to speak, clerk@walgraveparishcouncil.gov.uk

AGENDA

- 23/087 Record** Attendance, Absence and Apologies from Councillors not in attendance.
- 23/088 Declarations of interest:** to receive any declarations of interest under the Council's Code of Conduct related to agenda items (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)
- 23/089 Conduct a Public Session:** Duration and content at the Chairman's discretion
- 23/090 Councillor Vacancy:** Council has a vacancy for a Parish Councillor
- 23/091 Planning:**
- Current applications can be reviewed on the Parish Council Website
- WND/2022/0075** Conversion of agricultural buildings to three dwelling, including the construction of car ports and extension to the building and demolition of commercial servicing garage and rear courtyard building (Resubmission of approved scheme under WND/2021/0171)
- To receive update, see appendix 1
 - Planning Applications received since the publication of the agenda
- 23/092 Approval and signing of the minutes:** Minutes of the Parish Council Meeting held on the 11th July 2022
- 23/093 Matter Arising from previous minutes:**
- 23/094 Action points/points for tracking:** To receive verbal report (LM)
- 23/063** Cllr Laker's application to be a bank signatory in progress **23/065** Cllr B Evans to update on overgrowing hedges and vegetation **23/047** Finance Committee Meeting held on 05/09/2022 **23/012** work in progress on Asset Mapping.
- 23/095 To receive financial Report:** circulated to Councillors
1. **Receipts:** VAT refund £4218.22 & Newsletter advertising £75.00
 2. **Councillor to verify bank reconciliation and report to Council: £33,453.18**
 3. **Internal check:** ICO to check Payments
 4. **Finance – to Approve payments made at and between meeting to the sum of £10,785.36**
Clerk salary £457.85(Aug)
Clerk Expenses £38.00(Aug)
Clerk salary £457.85(Sept)
Clerk Expenses £38.00(Sept)
Clerk Salary £457.85 (Oct)
Clerk Expense £38.00 (Oct)

Total: £1487.55
 WVH & PFA £360
 WVH & PFA £360
 TJ Whittaker £1021.98
 AG Intl Ltd £670.68
 WNC Planning £147.70
 PKF Littlejohn £240.00
 Barbara Osborne £67.50
 Finding Fitness 2 £1800.00
 Finding Fitness 3 £1800.00
 AG Intl Ltd £1500.30
 NCALC £52.80
 E.on £30.00
 Npower £802.89
 TJ Whittaker £443.96
Total: £9297.81

23/096 External Audit: Approval and acceptance of External Audit. Resolution to approve

23/097 External Auditor Appointment:

Every parish and town council and parish meeting is required to appoint an external auditor. However, the process to procure external audit is expensive. Consequently, the sector set up Smaller Authorities' Audit Appointments (SAAA), which procures external audit on behalf of parishes in England, and in 2017 it awarded a 5-year contract to PKF Littlejohn for all parishes in Northamptonshire. That contract is now expired and SAAA is going through the process again. By law, SAAA must give every parish and town council and parish meeting the opportunity to opt-out of the central procurement arrangement and go it alone. SAAA will be writing to every parish in Northamptonshire in the next week or two to offer that opportunity. Please look out for the email and put the matter on your September agenda. You'll have eight weeks to respond. Each parish should make its own decision however Northants CALC highly recommends staying opted in to the SAAA arrangement.

Council to consider and Resolve to continue with the current arrangement

23/098 Finance Committee Report: Cllr Staples to update Council

23/099 Annual Appraisal: Council to agree that Cllr Staples (Chairman) shall conduct the Clerk's annual appraisal

23/100 Queens Funeral: WPC's response to the death of the Queen Elizabeth 11.

23/101 Correspondence: to agree response/action to correspondence received.

23/102 Regular Reports: to receive any other reports *for information only*. This may include, but is by no means limited to, Grounds Maintenance, Highways, VH&PFA, Cemetery, Pocket Park, Police/Police Liaison, working parties, Website, Footpath Working Party.

23/103 To receive Councillor and Sector Reports: Verbal reports

23/104 Agenda: requests for items to be included on the agenda for the next meeting

23/105 Next Meeting: Finance Committee Meeting Monday 5th November 2022, Full Council Meeting Monday 14th November 2022.

Signed: *L McGoldrick* 27th September 2022

Clerk: Lorna McGoldrick, 144 Sywell Road, Overstone, Northampton, NN6 0AG

Email: clerk@walgraveparishcouncil.gov.uk

Chairman: Cllr. Alan Staples

Future Meetings

Monday 12th December 2022

Monday 9th January 2023

Monday 13th February 2023

Monday 13th March 2023

Monday 10th April 2023

Appendix 1

Planning Applications

Decided:

WND/2022/0117 Ground Floor rear extension to form home office and studio Sheldon Lodge, Kettering Road, Walgrave, NN6 9PH Approved 6th June 2022

WND/2022/0052 Listed building consent for demolition of lean-to extension to existing house via glazed link. Loft conversion with new dormer windows. Modifications to existing outhouse. The Old House, Holcot Road, Walgrave NN6 9QN Approved 6th June 2022

WND/2022/0051 Demolition of lean-to extension to existing house via glazed link. Loft conversion with new dormer windows. Modifications to existing outhouse. The Old House, Holcot Road, Walgrave NN6 9QN Approved 27th July 2022

WND/2022/0374 Two storey rear extension, garage, games rooms and glazed link. New Lodge Farmhouse, Kettering Road, Walgrave, Northamptonshire, NN6 9PJ Approved 18th July 2022

Awaiting Decisions: